

## PRESTWICH CARNIVAL STALL BOOKING FORM

Sunday 25<sup>th</sup> June 2017

Complete all sections of this form using **CAPITAL LETTERS**. Send original form to: Prestwich Carnival Committee, Prestwich Library, Longfield Centre, Prestwich, M25 1AY (keep a copy for your reference) or send to [enquiry@prestwichcarnival.co.uk](mailto:enquiry@prestwichcarnival.co.uk)

***Closing date to return all booking forms is 2<sup>nd</sup> June 2017***

### Applicant Information

The information provided in this section relates to the person submitting the booking form. All fields are mandatory.

Title:	Ms / Mrs / Miss / Mr / Other please state
Forename:	
Surname:	
Home Address:	
Telephone number:	
Mobile number:	
Email address:	

### Stall Trading Information

The information provided in this section relates to the organisation that will be holding a stall.

Trading Name:	
Registered Business address:	
Telephone number:	
Email address:	
Website:	
Facebook page:	

**Stall Category**

The information provided in this section relates to the type of activity of the stall holder.

Category P1	<input type="checkbox"/>	Food producer and/or Farmer – consumption off-site
Category P2	<input type="checkbox"/>	Food retailer – consumption off-site
Category P3	<input type="checkbox"/>	Food retailer – consumption on-site
Category C1	<input type="checkbox"/>	Food and Drink for consumption onsite (no alcohol)
Category C2	<input type="checkbox"/>	Café stall for consumption on site
Category C3	<input type="checkbox"/>	Food-to-go for consumption walkabout
Category C4	<input type="checkbox"/>	Coffee Trader
Category C5	<input type="checkbox"/>	Catering trailer
Category CH1	<input type="checkbox"/>	Organisation with full charity status
Category CH2	<input type="checkbox"/>	Community based organisation
Category CR1	<input type="checkbox"/>	Artisan / Craft type products
Category E1	<input type="checkbox"/>	Entertainment / Leisure activity

It is your responsibility to demonstrate to the Prestwich Carnival Committee how you fit into a particular category. We will make a decision based solely on the information you provide within this booking form.

**Stall Description**

You should include as much information as possible to provide us with a good understanding of your stall and what products, services, and entertainment you will be providing. If you are serving food ensure you state whether you will be serving hot food and whether this will be cooked on site.

**Stall Booking Information**

Are you applying for?	Sunday 25 <sup>th</sup> June	<input type="checkbox"/>

How many pitches are you applying for?	One <input type="checkbox"/>	Two <input type="checkbox"/>	Three <input type="checkbox"/>
Please give details of any vehicles you will be using as part of your stall.			

**Promotional Activities & Social Media**

All stall holders will automatically be added to our website and social networks and we ask that you send us a photograph (jpeg format) of your stall / products as well as some 'blurb' which you would like us to use to help promotional activities. Please provide details in the adjacent box.

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**Applicant Statement (please tick)**

Your booking will not be processed unless you are able to confirm that you have read and accept the booking terms and conditions available at [www.prestwichcarnival.co.uk](http://www.prestwichcarnival.co.uk)

Please tick the below box to confirm that you have read and accept the booking terms and conditions:

I confirm that all the information given on this form is true and accurate

I understand that the Prestwich Carnival Committee requires stall holders to comply with all applicable laws and regulations. Any relevant documentation such as food hygiene certificates, risk assessments and other necessary legal paperwork should be available for a member of the Prestwich Carnival Committee or other regulatory bodies to view on request if required. If these are not available on the day then you could be asked to leave the site with no refund of fees.

**Stall Holder Trading**

**Name:**

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**Position Held:**

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**Signature:**

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**PRINT NAME IN CAPITALS:**

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**Date:**

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